

2019 Creative Living Building

General Rules

Chairman: Melissa Hegemeyer 281-744-8175

Connie Wawarofsky	Julie Standley	Kristin Gunderson
Jennifer Gilleland	Rose Botkin	Kim Carpenter
Laurie Bettis	Joyce Johnson	Paula Kuhn
Vicki Hegemeyer	Meagan Wawarofsky	Lacy Kuhn

Thursday, September 5th	6:30 PM to 7:30 PM	Informational Meeting (highly recommended to ATTEND)
Saturday, September 14th	11:00 AM to 2:00 PM	Tag-In for All Auction Entries (Do Not Bring Item to Tag-In – Size of Project & Paperwork Only)
Saturday, September 14th	10:00 AM to 1:00 PM	Photography Entries (Bring on a Jump Drive)
Sunday, September 29th	3:00 PM to 6:00 PM	Accepting All Entries <u>except Perishable Items</u>
Monday, September 30th	7:30 AM to 9:00 AM	Accepting Only Baked Goods, Decorated Confections And Favorite Recipe <u>*NO ENTERIES will be accepted after 9:00am sharp building time. Late Entries Will Not Be Accepted!</u>
Friday October 4 th	11:00am	High Point Awards Ceremony
	9:00 AM to 9:00 PM	Closed to Public for Judging
Tuesday, October 1st	5:00 PM to 9:00 PM	Open to Public
Wednesday, October 2nd	5:00 PM to 9:00 PM	Open to Public
Thursday, October 3th	9:00 AM to 9:00 PM	Open to Public
Friday, October 4th	9:00 AM to 9:00 PM	Open to Public
Saturday, October 5th	9:00 AM to 9:00 PM	Open to Public
Sunday, October 6th	8:00 AM to 9:00 AM	Open for All Item Pick-up (any items left over will be thrown away)

INFORMATIONAL MEETING: Thursday, September 5th 6:30 PM – 7:30 PM (highly recommended to ATTEND)

TAG – IN Saturday, September 14th from 11:00 AM – 2:00 PM for all Country Creation Divisions & Culinary Divisions auction items only.

If you are entering in the OPEN DIVISION only, you do not need to be at Tag-In.

Do Not Bring Auction Item(s) to Tag-In only W-9 form will be required, please bring Social, for Country Creation Divisions (dimensions & size of project(s) needed) & Culinary Divisions

The dimensions of the **Country Creations Division** project will be required for approval to go through the show ring by the CLB Committee.

Culinary Creations – additional 6 slots in the auction. All entries must tag-in on the September 14th. Check in for culinary entries is still Monday, September 30th.

Handwritten Thank You Notes are required on Sunday, October 6th, before the project will be allowed to leave the building.

Photography – All photos must be delivered on a jump drive with correct information during Tag-In on Saturday, September 14th. **Please read the rules for photo entries.**

Notice: All Exhibitors are cautioned to read carefully the following rules, as the Creative Living Committee will enforce them.

1. There are two Divisions in the Creative Living Building.
 - a. Open Division: This division is open to anyone age 3 and up who resides in Waller County or attend one of the three schools in the county. Ribbons will be awarded, and points will be earned for all items entered in any of the 12 categories in the division. (See specific rules for more information).
 - b. Country and Culinary Creations for Auction Division: This division is only open to boys and girls eligible to compete under 4H, FFA, or FCCLA (FHA) for one of the 15 lots in the Jr. Livestock Auction and is subject to all the rules & regulations of the WCFA. (See specific rules on page 3 for more information).
2. All entries shall be labeled with the appropriate tag before being received by the division Chairperson.
3. All perishable items will be donated to the judge's luncheon and/or Country Store.
4. All entries can be entered once.
5. Items in all divisions shall be picked up on Sunday, October 6, 2019 between **8:00 a.m. and 9:00 a.m.** The Waller County Fair Association and the Creative Living Committee will not be responsible for items not picked up on Sunday, October 6, 2019. Items not picked up will become the property of the Creative Living Department and the Waller County Fair Association.
6. Exhibitors entering in the Open Division only, may enter four (4) items in each class so long as there are no duplicates. **The Exhibitor must be the person who made the item.** All entries must be clean, neat and in excellent condition, or it will not be accepted for exhibition.
7. Exhibitors entering in the Auction Division, may enter two (2) items in each class so long as there are no duplicates. **The Exhibitor must be the person who made the item.** All entries must be clean, neat and in excellent condition, or it will not be accepted for exhibition.
8. Business cards or names will not be attached to any item exhibited.
9. Decisions of the judges are final. Any person attempting to interfere with or influence the judge's decision or attract the judge's attention to his or her exhibit, shall be excluded from competition.
10. Every effort will be made for the security of the exhibition, but the Waller County Fair Association will not be responsible for any items broken, lost or stolen while on the Fairgrounds.
11. Categories in the Creative Living Building will be the Golden Age, Open Adult and Youth. (See page 2 for specific rules).
12. All Exhibitors entering the **Open Division only**, must pay a \$5.00 entry fee. (No matter how many divisions entered). Country Creations and Culinary Creations for Auction will also have project entry fees. (See page 3 for specific rules).

BEST OF LUCK TO EACH EXHIBITOR!!!!

Judging and Awards

1. Each entry will be judged according to its own quality and receive a ribbon.
2. Grand and Reserve Champion rosettes will be awarded for the best items in each division for each age category.
3. High Point Awards will be given to Exhibitors in the categories of Golden Age, Open Adult and Youth who receive the most total points.

Points are as follows:

Grand Champion	100	Points
Reserve Champion	75	Points
Honorable Mention & Best of Class	50	Points
Blue Ribbon	25	Points

4. High Point winners in Golden Age, Open Adult and Youth will be posted in the building on Monday, September 30th. High Point Awards may be picked up on Sunday, October 6, 2018 between **8:00 a.m. and 9:00 a.m.** All results are final once distribution of awards begins.

5. High Point award presentation Friday, October 4th at 11:00am.

Creative Living Categories

Golden Age: Competition in this category is limited to residents who vote or pay taxes in Waller County and are 62 years of age or older as of fair time.

Open Adult: Competition in this category is open to residents who vote or pay taxes in Waller County and are ages 19 through 61. Exhibitors need not belong to a club or to an organization to enter this category.

Youth: Exhibitors in this category must reside in and/or attend school in either Royal, Waller or Hempstead ISD boundaries. This category will be divided into five (5) categories for judging.

Preschool:	3 to 5 years	Junior	9 to 10 years (or in 3 rd Grade)
Pee Wee:	6 to 8 years	Intermediate	11 to 13 years
		Senior	14 to 19 years

(Any of the above categories may be combined at the discretion of the Chairperson)

****CREATIVE LIVING BUILDING**
JUNIOR AUCTION DIVISION
COUNTRY CREATIONS FOR AUCTION**

JUNIOR AUCTION CATEGORY

Class A: Needlework Class B: Creative Arts & Handicrafts
Class C: Miscellaneous

INTERMEDIATE AUCTION CATEGORY

Class A: Needlework Class B: Creative Arts & Handicrafts
Class C: Miscellaneous

SENIOR AUCTION CATEGORY

Class A: Needlework Class B: Creative Arts & Handicrafts
Class C: Miscellaneous

****CREATIVE LIVING BUILDING**
JUNIOR AUCTION DIVISION
CULINARY CREATIONS FOR AUCTION**

JUNIOR AUCTION CATEGORY

Class A: Baked Goods Class B: Favorite Recipe
Class C: Decorated Confections

INTERMEDIATE AUCTION CATEGORY

Class A: Baked Goods Class B: Favorite Recipe
Class C: Decorated Confections

SENIOR AUCTION CATEGORY

Class A: Baked Goods Class B: Favorite Recipe
Class C: Decorated Confections

Tag-In Will Be September 14, 2018 from 11:00 AM – 2:00 PM

1. All Country and Culinary Creations for Auction Exhibitors are subject to the General Rules and Regulations of the Waller County Fair Association. The Creative Living Building Committee and the Waller County Fair Association reserves rights to its executive committee the final and absolute right to interpret all rules and regulations and arbitrarily settle all matters, questions and differences thereto.
2. Entries are limited to boys and girls who are current members of Waller County 4-H Clubs, FFA and FCCLA (FHA) Chapters and Junior FFA Members who reside in and/or attend a school in either Royal, Waller or Hempstead ISD boundaries.
3. The following must be met in order to compete in the Country and Culinary Creations for Auction Division:
 - A. Eligibility Form, W-9, Exhibitors Information Card and tags must be presented at tag-in, September 15th.
 - B. See General Rules #15
 - C. Must also comply with Parent Work Rule (Please refer to WCFA general rules).
4. The description card must be filled out by the exhibitor explaining the details of how your project was assembled and submitted to the committee at the same time as the project. This is your chance to talk to the judges so be as descriptive as you can, pictures of progress are not required but encouraged.
5. **Fifteen** items will be allowed to sell in the Junior Auction on Saturday, October 5th, 2019 from the Country and Culinary Creations for Auction Division. In the Country Creations Division, a Grand Champion, Reserve Champion and third place will be selected in the following youth categories: Junior, Intermediate and Senior. In the Culinary Creations Division, a Grand and Reserve Champion will be selected in the following youth categories: Junior, Intermediate and Senior. **Nine** items will be sold from the Country Creations Division and **six** items will be sold in the Culinary Creations Divisions in the Junior Youth Auction. (Rule 5. Continued following page)
Any exhibitor with a champion in this division will be allowed to sell their Country or Culinary Creations Exhibit and an eligible livestock exhibit. **At Tag-In an exhibitor will only be able to enter in either Country or Culinary Division if they have an animal project.**

If the exhibitor places third in Country Creations Division, they will have to choose whether to sell their eligible livestock exhibit or Country Creation Exhibit.
6. All exhibitors will comply with the General Rules of the Waller County Junior Livestock Auction.
7. Baked Goods and Favorite Recipe items must be accompanied by 2 copies of the recipe for judging and display purposes. Baked Goods, Favorite Recipe and/or Decorated Confections selected for Auction must be re-baked and/or decorated for the buyer. Project must be delivered by the exhibitor on the date requested by buyer.
8. Thank You Notes for the junior auction - Exhibitors **must** turn in a hand written "Thank-You" Letter(s) to the buyer and Sponsors in an unsealed pre-addressed stamped envelope(s) to committee member at the front table. This rule must be met before project will be released on **Sunday October 6th**. Failure to comply with this rule will result in a fine as determined by the Waller County Fair Association.
9. All Country Creations exhibits must be able to fit through the doors of Creative Living Building which is 4x5x6', and the gate to the Auction Arena Area which is 4x5x6' **and must be fully assembled. Exhibit must also be transportable by the exhibitor and one other person.**
10. The Creative Living Building Committee will allow Hardship Items in the **Culinary Creations Division** for auction if an animal project dies between tag-in on September 14th and check in on September 30th. This does not include the Country Creation Division.

The Creative Living Building Committee Chairman must be notified of the death of the animal for the Culinary Creations Division item to be entered for auction.

The participation of the exhibitor and animal will be confirmed with the Creative Living Building Committee and the Waller County Fair Executive Committee that the animal fell under.

All the guidelines for the Junior Livestock Auction will be adhered to, same as the other entries in the Culinary Creations Division.

*All Culinary Auction winners must remake their item prior to the day of the auction. * EXCLUDING decorated confections at the discretion of the committee members.

CREATIVE LIVING BUILDING OPEN DIVISIONS

- | | |
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| ▷ BAKED GOODS | ▷ CREATIVE ARTS & HANDICRAFTS |
| ▷ DECORATED CONFECTIONS | ▷ HORTICULTURE |
| ▷ FAVORITE RECIPE | ▷ PHOTOGRAPHY |
| ▷ CANNED GOODS | ▷ FINE ARTS |
| ▷ CONSTRUCTIVE CLOTHING AND ACCESSORIES | ▷ COLLECTIVE HOBBIES |
| ▷ NEEDLEWORK | ▷ QUILTS |

BAKED GOODS

Class A: Breads – Quick	Class H: Cobblers/Desserts
Class B: Breads – Yeast	Class I: Cookies – Bar
Class C: Breads – Machine	Class J: Cookies – Dropped
Class D: Cakes – from Mixes	Class K: Cookies – Rolled
Class E: Cakes – from Scratch	Class L: Pies
Class F: Candy – from Scratch	Class M: Miscellaneous
Class G: Candy – Molded	

1. All baked entries must be accompanied with the recipe for judging and display purposes. All recipes will be compiled in booklet form and cookbooks will be sold in the Country Store. To be included in the cookbook, the recipe for each dish entered should be submitted the week before to Melissa Hegemeyer via email to creativeliving@wallercountyfair.org by Friday, September 27th. If you are not able to email you may bring a copy at check in with the dish on a CD or a hard copy. Please make sure the exhibitors name is with the recipe so it can be included in the cookbook. If you do not want the recipe published, please make note on the recipe. Every effort will be made to comply with your wishes but the Waller County Fair Association nor the Creative Living Building Committee will be held responsible.
2. Open Division - All cookies, candies, rolls, biscuits, doughnuts, etc. must consist of three (3) on a paper plate, covered with plastic wrap or sealed in a Ziploc bag. A fourth item is to be wrapped separately and attached to the top of the entry for tasting by the judges.
3. All other food entries, such as cakes, pies and breads must be on a firm base such as foil covered cardboard, aluminum pie pan, paper plate, etc., and must be covered with clear plastic wrap. One piece is to be cut by the judges to taste.
4. All baked goods will be donated to judge's luncheon.

DECORATED CONFECTIONS

Class A: Decorated Cakes	Class C: Decorated Cookies
Class B: Decorated Candy	Class D: Decorated Cupcakes

1. Decorated cakes will not be cut nor require a recipe, since they will be judged on appearance only.
2. Decorated cookies must consist of three (3) on a paper plate, covered with plastic wrap.
3. Any non-edible decoration used must be easily removed as if the confection was going to be eaten. Any edible decoration will be given more consideration by the judges than a non-edible decoration.

FAVORITE RECIPE

Class A: Appetizers	Class G: One Dish Meals
Class B: Beverages	Class H: Vegetable Dishes
Class C: Breads	Class I: Salads
Class D: Candy	Class J: Soup or Chili
Class E: Desserts	Class K: Miscellaneous
Class F: Meat Dishes	

1. All favorite recipe entries must be accompanied with the recipe for judging and display purposes. All recipes will be compiled in booklet form and cookbooks will be sold in the Country Store. To be included in the cookbook, the recipe for each dish entered should be submitted the week before to Melissa Hegemeyer via email to creativeliving@wallercountyfair.org by Friday, September

28th. If you are not able to email you may bring a copy at check in with the dish on a CD or a hard copy. Please make sure the exhibitors name is with the recipe so it can be included in the cookbook.

2. ALL dishes from the Favorite Recipe Division will be donated to the Judge's Luncheon.

CANNED GOODS

Class A:	Fruit	Class F:	Pickles
Class B:	Fruit Butter	Class G:	Preserves & Marmalade
Class C:	Fruit Juice	Class H:	Relishes
Class D:	Jams & Jellies	Class I:	Vegetables
Class E:	Meats	Class J:	Miscellaneous

1. All entries in the canned goods division must be in standard canning jars. A standard jar is one made especially for canning and has the brand name embossed on the side. Examples: Kerr, Ball, Anchor-Hocking, etc. No mayonnaise, jelly or similar jars will be accepted.
2. The lids and rims must be standard and free of rust. Any jar not sealed will be disqualified. Rings and Rims must be left on the jars.
3. All entries must be clean and labeled as to the contents and date it was canned.
4. Canned goods will not be opened. They will be judged by appearance only. If you want them judged for taste, enter the item in Favorite Recipe.
5. Jars must be filled up to the neck and no decorations on jars.

CONSTRUCTIVE CLOTHING AND ACCESSORIES

Class A:	Accessories	Class J:	Pajamas & Lounge Wear
Class B:	Aprons	Class K:	Pants
Class C:	Blouses	Class L:	Shirts
Class D:	Children's Clothing	Class M:	Shorts
Class E:	Collars	Class N:	Skirts
Class F:	Costumes	Class O:	Sports Wear
Class G:	Dresses	Class P:	Suits, Coats & Jackets
Class H:	Evening Wear	Class Q:	Vests
Class I:	Infant Wear	Class R:	Miscellaneous

1. All entries must be made by the exhibitor and not previously exhibited.
2. All articles exhibited must be clean, on a coat hanger and covered with a transparent bag.
3. Garments, which look worn or dirty, will not be accepted.
4. All items entered will be judged on construction.

NEEDLEWORK

Class A:	Applique or Patchwork	Class K:	Holiday Items
Class B:	Candle wicking	Class L:	Knitting
Class C:	Crochet	Class M:	Needlepoint
Class D:	Cross Stitch – Counted	Class N:	Plastic Stitchery
Class E:	Cross Stitch – Stamped	Class O:	Smocked Items
Class F:	Cutwork	Class P:	Tatting
Class G:	Dolls & Stuffed Animals	Class Q:	Wearing Apparel
Class H:	Embroidery – Hand	Class R:	Miscellaneous
Class I:	Embroidery – Machine		
Class J:	Fringed Work		

1. Items may be made by hand or machine using any type of needle.
2. No soiled articles will be accepted.

QUILTS

Class A: Quilted Items – Hand
Class B: Quilted Items - Machine

1. Items may be made by hand or machine using any type needle.
2. They must be clean and not soiled.
3. There should not be any loose threads.
4. Due to allergies, all items must be free from pet dander and strong smoke odors.

CREATIVE ARTS & HANDICRAFTS

Class A:	Appliqué	Class N:	Leather Crafts
Class B:	Beads & Button Crafts	Class O:	Metal Crafts
Class C:	Bread Dough Art	Class P:	Models
Class D:	Candy, Pasta, Seeds & Shell Crafts	Class Q:	Number Painting
Class E:	Clay or Plaster Crafts	Class R:	Recycle Materials
Class F:	Ceramics	Class S:	Textile Crafts
Class G:	Decorated Fabrics	Class T:	Tile Painting
Class H:	Decorated Clothing	Class U:	Wood Etching & Burning
Class I:	Dolls	Class V:	Crafts from Kits
Class J:	Floral Arrangements	Class W:	Woodwork Items
Class K:	Glass Crafts	Class X:	Wreaths – Floral
Class L:	Holiday Crafts	Class Y:	Wreaths – Novelty
Class M:	Jewelry & Accessories	Class Z:	Miscellaneous
		Class AA:	Plastic Crafts

1. Because of the many types of handicrafts, it is impossible to set up classes for each. Attempts have been made to establish classes for items entered in previous years. If an item does not fit the description of the class, enter in miscellaneous.
2. In the event there are several items of the same nature with no class a new class will be added.
3. No fine arts, drawing, sketches, etc. will be accepted in the handicraft's division.
4. No soiled articles will be accepted.
5. Large exhibits need special permission. Please call for approval.
6. Coloring book sheets will not be accepted.

HORTICULTURE

Class A:	Agriculture Crops	Class K:	Cactus Plants
Class B:	Eggs	Class L:	Container Plants
Class C:	Fruits	Class M:	Cut Flowers
Class D:	Gourds	Class N:	Hanging Baskets
Class E:	Herbs	Class O:	Pot Plants – Flowering
Class F:	Melons & Pumpkins	Class P:	Pot Plants – Greenery
Class G:	Nuts	Class Q:	Terrariums
Class H:	Ornamentals	Class R:	Trees & Shrubs
Class I:	Root Crops	Class S:	Miscellaneous
Class J:	Vegetables		

1. All entries must have been grown by the exhibitor.
2. Living plants must have been owned and cared for by the exhibitor for at least three (3) months prior to fair time.
3. Small items must be placed on plate, cardboard or other disposable container and covered with clear plastic wrap or placed in a Ziploc bag.
4. All entries must be clean, free of ants and insects and in good, healthy condition.
5. All entries must be of good quality and hold up well during the Fair. (In case of deterioration, items must be picked up by the exhibitor or it will be destroyed.)
6. Each entry will be judged on its own merit.

PHOTOGRAPHY

Class A:	Action	Class H:	People – more than 3
Class B:	Animals & Pets	Class I:	Vacation
Class C:	Combination of Animals & People	Class J:	Western
Class D:	Holiday	Class K:	Black & White
Class E:	Humor	Class L:	Photo Shop
Class F:	Landscape	Class M:	Miscellaneous
Class G:	People – 3 or less	Class N:	Sunsets

Digital Entries for Photography-New Guidelines

1. All photographs must have been taken by the exhibitor.
2. All photographs must be submitted a jump drive to CLB Committee member responsible for Photography check-in on Saturday, September 15th (Directions below).
3. No professional portraits will be accepted.
4. Inappropriate subject matter will be disqualified at the Chairperson's discretion.
5. \$5.00 entry fee and participant information cards must be submitted by September 16, 2017 to the Creative Living Building on tag-in day.

Submitting your digital photos:

1. *Name each photo as follows before saving to jump drive. Description card must be filled out and must match file name of each photo or it will not be judged.*
 1. Exhibitors name
 2. Age division (Preschool, Peewee, Junior, Intermediate, Senior, Open Adult, and Golden Age)
 3. Title of photo
 4. Class

(Example: John Smith / Peewee / Texas Sky / Class N)

***Repeat for each photo.**

FINE ARTS

Class A:	Drawings – Charcoal	Class J:	Painting - Tempera
Class B:	Drawings – Pastel	Class K:	Painting – Watercolors
Class C:	Drawings – Pen & Ink	Class L:	Porcelain Painting
Class D:	Drawings – Pencil	Class M:	Pottery – Hand Crafted
Class E:	Drawings - Colored Pencils	Class N:	Sculpture – Clay
Class F:	Drawings – Crayon	Class O:	Sculpture – Metal
Class G:	Mosaics	Class P:	Sculpture – Wire
Class H:	Paintings – Acrylics	Class Q:	Sculpture – Wood
Class I:	Paintings – Oils	Class R:	Miscellaneous

1. All artwork should be the original work of the artist.
2. No Copies will be accepted.
3. No wet paintings will be accepted.
4. Coloring books sheets will not be accepted.

COLLECTIVE HOBBIES

Class A:	Airplanes	Class N:	Miniatures
Class B:	Angels	Class O:	Pens & Pencils
Class C:	Animals	Class P:	Salt & Pepper Shakers
Class D:	Bells	Class Q:	Scrapbooks
Class E:	Books	Class R:	Spoons
Class F:	Bottles	Class S:	Stamp
Class G:	Cars & Trucks	Class T:	Stickers
Class H:	Coins	Class U:	Thimble
Class I:	Dishes	Class V:	Trading Cards
Class J:	Dolls	Class W:	Vases or Pitchers
Class K:	Magnets	Class X:	Pens
Class L:	Mugs	Class Y:	Miscellaneous
Class M:	Memorabilia		

1. Maximum space allotted is a 36" shelf.
2. Attractiveness of display will be considered in judging.
3. In the event there are several items of the same nature with no class a new class will be added.
4. Collections should consist of at least 3 items.

COUNTRY STORE

You must have an exhibitor's number showing that you have entered competition in the Creative Living Building of the Waller County Fair. We encourage all age exhibitors to place items in the Country Store.

1. Any non-profit organization may sell items in the Country Store if at least one person from their organization is an exhibitor in the Creative Living Building. The organization will receive a percentage for their organization.
2. Nonperishable sale items may be entered beginning Sunday, September 29th, 2019, from 3:00 p.m. to 6:00 p.m. Items will be accepted daily (when building is open) thereafter to replenish stock as needed.
3. Baked goods for sale will be accepted beginning Monday, September 30th from 7:30am to 9am, and through Saturday, October 5, 2019 during hours the building is open.
4. Items for sale must be the same as those listed in the Creative Living Building divisions. Canned products must have been prepared within the last year only. No used or damaged articles will be accepted. The Chairperson has the option to refuse unacceptable articles.
5. Items entered for sale will not be judged and will not receive a ribbon.
6. Due to limited space, only the exhibitor may bring in a reasonable number of like items for sale. Items may be replaced as sold. If possible, like items should be placed in containers for display in the Country Store.
7. Sale items must have a Country Store sale tag attached with the following information:
 - A. Exhibitor's name and number
 - B. Sale Price
 - C. Item Description
8. All food items sold in the Country Store must be accompanied by a recipe or list of ingredients.
9. Exhibitors who work in the Country Store will receive 85% of the monies made from the sale of his/her items sold whereas non-workers will receive 65% of the monies made from the sale of his/her items sold. Non-Profit Organizations will receive 75% of the monies made from the sale of their items. The additional 15% to 35% will go to the Waller County Fair Association.
10. Items not sold must be picked up on Sunday, October 6, 2019, between **8:00 a.m. and 9:00 a.m.**
11. Monies for the sale items will be paid at the time of pick-up.
12. Although all precautions will be taken to insure the safety of all items in the Country Store, neither the Waller County Fair Association nor the Chairperson(s) will be responsible for lost, stolen, damaged or broken items.